

ADDENDUM

Government of the Republic of Zambia (GRZ)-United Nations (UN) Joint Programme on Gender-Based Violence

Joint Programme Goal: To contribute to the reduction of Gender-Based Violence (GBV) in Zambia.

Joint Programme Objective: To establish an integrated and multi-sectoral mechanism for the Implementation of the Anti-GBV Act.

Joint Programme Outcomes:

- Outcome 1: GBV survivors have increased access to timely and appropriate health services;
- Outcome 2: GBV survivors have increased access to an efficient justice delivery system;
- Outcome 3: GBV survivors have increased access to protection and support services; and
- Outcome 4: GCDD has coordinated an affective, evidence-based and multi-sectoral response to GBV in Zambia.

National Executing Agency: Ministry of Finance and National Planning

Implementing Partners: Ministry of Gender and Child Development, MoJ, MoESVTEC, MoH, MoCTI, MoHA, MoIBL, MoCDMCH, MoAL, MoCTA, Judiciary (Zambia Association of Women Judges), HRC, DEC, ZLDC, CEEC, ZDA, WLSA, Law Association of Zambia- National Legal Aid Clinic for Women, Women for Change, Gender Links, Camfed, Africa Directions, YWCA, House of Chiefs and NAZ.

<p>Programme Duration: 4 years</p> <p>Programme ID:</p> <p>Start Date: 31 July 2012</p> <p>End Date: 31 December 2016</p> <p>Fund management: Parallel and Pass-Through</p> <p>Administrative Agent: UNDP – Multi Partner Trust Fund Office</p>	<p>Total estimated budget: US\$ 15,570,000</p> <p>Out of which:</p> <p>-Funded budget: US\$ 9,395,733</p> <p>-Unfunded budget: US\$ 4,174,267</p> <hr/> <p>Sources of funded budget:</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>ILO</td><td style="text-align: right;">US\$ 50,000</td></tr> <tr><td>IOM</td><td style="text-align: right;">US\$ 0</td></tr> <tr><td>UNDP</td><td style="text-align: right;">US\$ 1,000,000</td></tr> <tr><td>UNFPA</td><td style="text-align: right;">US\$ 500,000</td></tr> <tr><td>UNICEF</td><td style="text-align: right;">US\$ 1,033,386</td></tr> <tr><td>WHO</td><td></td></tr> <tr><td>Government</td><td></td></tr> <tr><td>Others</td><td style="text-align: right;">In kind</td></tr> <tr><td>Donors:</td><td></td></tr> <tr><td>SIDA</td><td style="text-align: right;">US \$4,667,910</td></tr> <tr><td>Irish Aid</td><td style="text-align: right;">US \$2,144,437</td></tr> </table>	ILO	US\$ 50,000	IOM	US\$ 0	UNDP	US\$ 1,000,000	UNFPA	US\$ 500,000	UNICEF	US\$ 1,033,386	WHO		Government		Others	In kind	Donors:		SIDA	US \$4,667,910	Irish Aid	US \$2,144,437
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Section 5. Management and Coordination Arrangements (p.23)

A **Programme Implementation Committee (PIC)** will be established and chaired by the Director of the Social, Legal and Governance Section in GCDD with representation from all implementing agencies and partners to facilitate and strengthen coordination, harmonise approaches and ensure quality assurance. The Director of the Social, Legal and Governance Section in GCDD will be responsible for preparing for Steering Committee meetings and assume the role of Secretariat.

Under the overall guidance by the Programme Steering Committee the terms of reference for the Programme Implementation Committee will be as follows:

- a. Provide technical guidance for effective implementation of the Joint Programme;
- b. Coordinate the implementation of the Joint Programme
- c. Prepare terms of reference for impact evaluation;
- d. Coordinate the preparation of annual implementation plans by various implementing agencies and partners **including decision on resource allocation for the pass-through modality, as appropriate and signature of the fund transfer requests to the Administrative Agent;**
- e. Facilitate preparation of quarterly and annual progress reports.

Section 6. Fund Management Arrangement (p.24)

The UN Agencies collaborating on the Joint Programme will adopt a two-pronged approach to fund management, including 1) parallel fund management for core resources provided by each agency and for donor funds mobilized through agency-specific resource mobilization; and 2) pass-through fund management for funds jointly mobilized through the One UN Fund using the UN-wide resource mobilization strategy.

In cases of parallel fund management, the cost recovery will be 7%.

For funds administered through pass-through management modality **Participating Organizations agree to channel funds for the Joint Programme through the Administrative Agent. The Multi-Partner Trust Fund Office (MPTF Office) of the UNDP has been appointed by the Participating Organizations as the Administrative Agent (AA) of the Joint Programme.**

The Administrative Agent will:

- Establish a separate ledger account under its financial regulations and rules for the receipt and administration of the funds received from the donor(s) pursuant the Administrative Arrangement. This Joint Programme Account will be administered by the Administrative Agent in accordance with the regulations, rules, directives and procedures applicable to it, including those relating to interest;
- Make disbursements to Participating UN Organizations from the Joint Programme Account based on instructions from the Steering Committee, in line with the budget set forth in the Joint Programme Document.

The Participating UN Organizations will:

- Assume full programmatic and financial responsibility and accountability for the funds disbursed by the AA.
- Establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent.
- Each UN organization is entitled to deduct their indirect costs on contributions received according to their own regulation and rules, taking into account the size and complexity of the programme. Each UN organization will deduct 7% as overhead costs of the total allocation received for the agency.

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For funds administered through pass-through management modality, the MPTF Office will charge **administrative agent fee of one per cent (1%) of the total contributions made to the One UN Fund.**

Section Reporting (p.35)

The Director of the Social, Legal and Governance Directorate of GCDD will be responsible for consolidating reports from all State and non-State actors and submit quarterly progress reports by the 15th of the month following the end of a quarter (i.e. April, July and October) and an annual report by the 15th of January in the following year. These reports will be **submitted to the UNDP Country Office.**

UNDP Country Office, as 'lead agency' will consolidate narrative reports from the Director of the Social, Legal and Governance Directorate GCDD and other Participating United Nations Organizations and will submit the following reports to the MPTF Office;

1. Annual narrative **progress report and the final narrative report**, to be provided no later than three months (31 March) after the end of the calendar year.

The Multi-Partner Trust Fund (MPTF) Office will:

1. Prepare consolidated narrative and financial progress reports, based on the narrative consolidated report prepared by **UNDP Country Office in Zambia** and the financial statements/ reports submitted by each of the Participating UN Organizations by 31 May;
2. Provide those consolidated reports to each donor that has contributed to the Joint Programme Account, as well as the Steering Committee, in accordance with the timetable established in the Administrative Arrangement.
3. Provide the donors, Steering Committee and Participating Organizations with:
 - Certified annual financial statement ("Source and Use of Funds" as defined by UNDG guidelines) to be provided no later than five months (31 May) after the end of the calendar year;
 - Certified final financial statement ("Source and Use of Funds") to be provided no later than seven months (31 July) of the year following the financial closing of the Joint Programme.

Section 8. Legal Context (p.37)

Within the Joint Assistance Strategy in Zambia (JASZ) II arrangements, the Gender Sector is being co-led by the UN System, DFID and Ireland and supported by the Netherlands, Norway and the USA. Within the UN System, the UNDP is designated to execute this leadership role and provide coordination amongst other UN Agencies and CPs. Hence the legal context of the Joint Programme is outlined by the Standard Basic Agreement (SBAA) between GRZ and the UNDP, signed between the parties on 14 October 1983, for programmes implemented using funds mobilized through One UN Fund. The funding mechanism for CO support to the Implementation of the Joint Programme will be through a Trust Fund that will be established and managed by UNDP. In this regard **the Administrative Agent and the Participating UN Organisations will sign the UNDG approved Standard Memorandum of Understanding for the Joint Programme. The donors contributing to the Joint Programme will sign with the AA the UNDG approved Standard Administrative Arrangement for Joint Programme.**

ADDENDUM

For the UN

For the Government of the Republic of Zambia

Name: Kanni Wignaraja

Name: Fredson K. Yamba

Title: UN RESIDENT COORDINATOR

Title: SECRETARY TO THE TREASURY

Date: _____

Date: _____

ADDENDUM

Endorsed by the United Nations Country Team and National Counterparts:

ILO	IOM
Country Director: Martin Clemensson Email: Seal: Signature: Date:	Chief of Mission: Andrew Choga Email: Seal: Signature: Date:
UNDP	WHO
Resident Representative: Kannn Wignaraja Email: <u>kanni</u> Seal: Signature: Date: 12	Country Representative: Olusegun Babaniyi Email: Seal: Signature: Date:
UNFPA	UNICEF
Country Representative: Email: Seal: Signature: Date: 20	Country Representative: Iyorlumun Uhaa Email: Seal: Signature: Date:

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